PROCEDURE FOR AADHAR UPDATION FOR MANF

The process flow for Aadhar Updation in Canara Bank Scholarship Portal - SFMP is given below.

1. AADHAR SEEDING & AUTHENTICATION - BY SCHOLAR THROUGH SCHOLAR CORNER

(a) Scholar can seed Aadhar using option AADHAR UPDATION

(b) After Submission by Scholar, request will be forwarded to UIDAI for Authentication through an OTP.
Once Aadhaar is seeded and authenticated but not Approved then the Status will be reflected as under

Aadhaar Updation Status: Seeded and Authenticated but not Approved.

Request will be forwarded to Nodal officer (checker) at University/institute to Approve the same.

2. AADHAR SEEDING AND AUTHENTICATION - BY NODAL OFFICER THROUGH SFMP

2.1 (a) Nodal officer (maker) can update Aadhar for any scholar using the following option:

Master Data Enhancement >> Master Data >> Aadhar Seeding >> Select Scheme & enter NFST Scholar/Student Id

Enter Aadhar number & the same is authenticated through UIDAI, Which is provided by Scholar.
Using option Master Data Enhancement>> Master Data >> Aadhar Authentication

Once Aadhaar is seeded and Authenticated by Nodal officer (Maker) status will be as under

Status at User portal is updated as

“Aadhaar seeded and Authenticated but not Approved. Kindly use Aadhaar approval option from checker login”

2.2. AADHAR APPROVAL TO BE DONE BY NODAL OFFICER( CHECKER)
Once Aadhar is Authenticated by Nodal officer( maker) through User portal, the same will be approved by Nodal officer( checker) using option

Master Data Enhancement>> Master Data >> Aadhar Approval >> Select respective scholar & approve the same

Once Aadhar seeded is approved ,status at Scholar’s corner will update as:

“Aadhaar already seeded, authenticated and approved. No pending activity related to Aadhaar for subject candidate”